



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline # (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
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Registration Number:
QAC/R63/0216

August 7, 2020

DIVISION MEMORANDUM

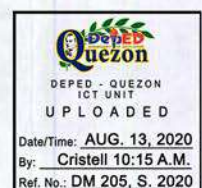
DM No. 205, s. 2020

Interim Guidelines on the Breach of Health Protocol Against Covid-19

TO: OIC- Assistant Schools Division Superintendents, SGOD and CID Chiefs, Public Schools District Supervisors, Principals, School Heads, District DRRM Coordinator, District Nurses, SDRRM Coordinators, School Nurses and All Others Concerned.

1. Section 2 of Proclamation No. 922, Declaring a State of Public Health Emergency Throughout the Philippines, urges all government agencies to respond with urgency and provide measures to curtail and eliminate the Corona Virus Disease 2019 (COVID-19) threat. Despite of these measures, there are still reports that personnel are being infected by the disease.
2. Anent to this, the following Guidelines on the Breach of Health Protocol Against COVID-19 shall be observed to minimize and control the impact of COVID-19 among personnel and learners in Deped-Quezon
 - 2.1. The School Head together with the SDRRM and School Nurse shall review the log-in and log-out of all personnel and guest including the Health Declaration Form.
 - 2.2. Filter the log entry of personnel and guest for non-infected and possible COVID-19 infected.
 - 2.3. Conduct initial phone call interview to all School Personnel present on the given date where COVID-19 positive had visited.
 - 2.4. Coordinate with the Municipal Health Officer and submit the names of all possible infected of COVID-19 for immediate and health action.
 - 2.5. Send request to LGU for immediate disinfection of the school area.
 - 2.6. Activate the Contingency Plan for the Continuity of Service and Education for all learners.
 - 2.7. Inform the parents on the lockdown process and the contingency plan of the school.
 - 2.8. Initiate school lockdown and mandatory quarantine based on the recommendation of the School Nurse and SDRRM, concluded by the MHO or Local Inter Agency Task Force (IATF).
 - 2.9. Report the incident to Division Office using the Incident Report Form.

DEPEDQUEZON-TM-SDS-04-009-002



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- 2.10. The School Head thru School Nurse/ SDRRM Coordinator shall notify the SDO on the development of the incident and resumption of services on their respective school.
 - 2.11. If in case, that the School Head become the COVID-19 patient, the last appointed OIC by the School Head/Principal shall take place and perform the function of the School Head following this guidelines.
3. Immediate dissemination of and strict compliance with this Memorandum is desire.

ELIAS A. ALICAYA, JR., Ed.D.
Assistant School Division Superintendent

drmapr08/04/2020

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